
Module Section Numbering Guide

Grades 3, 4, and 5

THE WRITING ACADEMY®, LLC

Applies to All Grade Levels

Supplemental Support System for Existing RLA Core Curriculum

The Numbering System

Every module in every grade level of The Writing Academy uses the same 85-section numbering system. Whether a teacher opens a Grade 3, Grade 4, or Grade 5 module, the structure is identical. Section 1 is always the inspiration, Section 50 is always the GRADUATE Lesson Cycle, and Section 85 is always the Teacher Reflection. Once a teacher learns the system, they can navigate any module at any grade level without relearning the layout.

Section 50 is always the GRADUATE Lesson Cycle. This is where the scripted lessons are contained within each module. The Five-Day GRADUATE Lesson walks through Gather, Reveal, Attempt, Discuss, Use, Award, Target, and Explain across five days of approximately 15 minutes each. Every module, in every grade, places its scripted daily lessons in Section 50.

Why the Sections Are in This Order

The 85 sections follow the natural arc of a teaching week. The module opens with inspiration and purpose (Sections 1 through 3), communicates with families (4 through 8), then sets the teacher's road map (9 through 14). Standards alignment (15 through 19) and rigor safeguards (20 through 24) ensure every lesson meets expectations. Student-facing tools (25 through 35) and vocabulary (36 through 38) prepare the classroom. Daily preparation (41 through 46) leads to the passages and annotation (47 through 49), then to the heart of instruction: the Five-Day GRADUATE Lesson in Section 50. After instruction, exemplars (51 through 53), assessment (54 through 65), feedback and support (66 through 72), engagement (73 through 75), and student tracking (76 through 78) close the cycle. The module ends with teacher closure, reflection, and artifacts of effectiveness (79 through 85).

All 85 Sections by Part

Part I: Inspiration & Purpose

#	Section Title	Overview
1	A Little Inspiration Goes a Long Way!	Opens the module with an inspiring teacher message that frames the week's purpose.
2	Why This Module Matters	Explains why this module matters, where it fits in the writing sequence, and why the skill extends beyond this assignment.
3	Module Essential / Overarching Question	States the essential question students consider on Monday and revisit on Friday, with space to record growth.

Part II: Family Communication

#	Section Title	Overview
4	Parent Communication Purpose	Provides the purpose behind the family letter and guidance on how to send it.
5	Family Letter (English)	A ready-to-send English letter informing families about the week's learning, passages, and how to practice at home.
6	Family Letter (Spanish) / Carta para las Familias	The same family letter translated into Spanish.
7	Family Conversation Starters	Suggested conversation starters families can use at home to extend the week's learning.
8	Simple Family Activities	Two simple, low-preparation family activities that end in a conversation about writing.

Part III: Teacher Road Map

#	Section Title	Overview
9	Teacher Navigation Key	A non-negotiable key defining the symbols: TEACH, LEARN, ASSESS, Teacher Script, and Class Slide.
10	GRADUATE Evidence Alignment	Shows how each GRADUATE stage connects to teaching, learning, and assessing evidence.
11	Module at a Glance	A one-page snapshot of the module: focus, passages, stamina level, TEKS, and daily outline.
12	Learning Destination	States where students are headed by the end of the module in clear, measurable terms.
13	Success Criteria	Lists what students will be able to do and demonstrate when instruction is complete.
14	Evidence That Will Demonstrate Mastery	Describes the specific evidence that will show mastery.

Part IV: Standards & Alignment

#	Section Title	Overview
15	TEKS Correlations	A detailed table correlating every TEKS with where it is taught, practiced, and assessed.
16	Standards Coverage Matrix	A matrix showing the coverage of each standard across the five days.
17	ELPS Correlations	Correlates the ELPS addressed in the module with instructional points.
18	ELPS Linguistic Accommodations	Specific linguistic accommodations aligned to each ELPS domain.
19	Language Domains	Identifies the language domains activated across the week.

Part V: Rigor & Cognitive Demand

#	Section Title	Overview
20	Rigor Safeguard	A safeguard ensuring every lesson maintains appropriate rigor.
21	Rigor & Cognitive Demand	Maps the cognitive demand of each day's task from lower to higher thinking.
22	The Five Thinking Levels	Presents the five thinking levels and shows which levels this module targets.
23	Possible Teacher Misconceptions	Identifies common teacher misconceptions so they can be addressed before instruction.
24	Possible Student Misconceptions	Identifies common student misconceptions and provides guidance for addressing them.

Part VI: Student-Facing Tools

#	Section Title	Overview
25	TEKS Target	States the primary TEKS target in clear, teacher-friendly language.
26	How I Say the Standard!	Translates the official TEKS into student-friendly language.
27	This Week I Can...	A student-facing statement of the week's learning goal, posted and referenced daily.
28	Before I Can... Prerequisites	Lists prerequisite skills students need before entering this module.
29	Remember This! (60-Second Retrieval)	A 60-second retrieval activity that activates prior knowledge at the start of each day.
30	Vocabulary Infusion	Explains how vocabulary is infused throughout the module rather than taught in isolation.
31	Conventions Connection	Connects a grammar or conventions skill to the week's writing, practiced in context.
32	Writing Connection	Explains the specific writing connection and how it ties to the genre or response type.
33	Watch Out!	Flags a common error or trap so teachers can watch for it proactively.
34	Ready Check	A quick formative check to determine readiness for the day's instruction.
35	Teacher Look-Fors	Specific observable behaviors teachers should watch for during instruction.

Part VII: Vocabulary & Background

#	Section Title	Overview
36	Complete Tier 1 Vocabulary	The complete list of Tier 1 (everyday) vocabulary with definitions and context.
37	Complete Tier 2 Vocabulary	The complete list of Tier 2 (academic) vocabulary with definitions and context.
38	Complete Tier 3 Vocabulary	The complete list of Tier 3 (domain-specific) vocabulary with definitions and context.
39	Background Knowledge & Teacher Context	Background knowledge the teacher needs and contextual information about the passages.
40	Materials Needed	A checklist of all materials needed for the week.

Part VIII: Daily Preparation

#	Section Title	Overview
41	Preparation Before Day 1	A check-off list of everything the teacher should prepare before Day 1.
42	Weekly Timing & Transition Overview	An overview of weekly timing for each day, including approximate minutes per segment.
43	Tiny Times Transition	Quick transition activities that keep students engaged during brief pauses.
44	The Citizenship Connection	Connects the module's content to citizenship, character, or community themes.
45	Anchor Charts / Core Strategy Visuals	Lists and describes the anchor charts and core strategy visuals used during the module.
46	Core Habit / Strategy Explanation	Explains the core habit or strategy for the module in detail.

Part IX: Passages, Annotation & GRADUATE Lesson

#	Section Title	Overview
47	Student Source Passage(s)	The student reading passage(s) at the appropriate stamina level.
48	Student Annotation Guide	A guide for students on how to annotate the passage using DOT and TRACKS.
49	TRACKS Evidence Highlighting	A version of the passage with TRACKS evidence categories highlighted.
50	Five-Day GRADUATE Lesson	The Five-Day GRADUATE Lesson: the scripted, day-by-day lesson cycle. This is where the scripted lessons are contained within each module. Section 50 is always the GRADUATE Lesson Cycle across all grade levels.

Part X: Exemplars

#	Section Title	Overview
51	Low / Developing Exemplar	A model of a low/developing student response with annotations.
52	Medium / Approaching Exemplar	A model of a medium/approaching student response with annotations.
53	High / Secure Exemplar	A model of a high/secure student response with annotations showing full mastery.

Part XI: Teacher Evidence & Assessment

#	Section Title	Overview
54	Teacher Answer Guidance & Evidence Notes	Teacher guidance notes with the expected answer and scoring rationale.
55	Standards Evidence Trail	Traces where each standard was taught, practiced, and assessed across the module.
56	Assessment Opportunities	Lists formal and informal assessment opportunities embedded throughout the five days.

Part XII: Exit Tickets & Scoring

#	Section Title	Overview
57	Student Exit Ticket (Printable Page)	A printable exit ticket students complete independently to demonstrate understanding.
58	Exit Ticket Answer Key	The answer key for the exit ticket with scoring guidance.
59	Scoring Principle	States the scoring principle used to evaluate student work.
60	Gradebook Conversion	Converts the module's scoring into gradebook-ready marks.
61	Recommended Gradebook Label	Provides the recommended label for the gradebook entry.

Part XIII: Writing Assignments

#	Section Title	Overview
62	Writing Assignment (Teacher Scoring Copy)	The full writing assignment as the teacher sees it, with the scoring copy.
63	Student Planning Frame	A planning frame students use to organize their thinking before drafting.
64	Writing Assignment Rubric	The rubric used to score the writing assignment.
65	Writing Gradebook Conversion	Converts the writing assignment score into a gradebook entry.

Part XIV: Feedback & Support

#	Section Title	Overview
66	Teacher Feedback Shortcuts	Ready-made feedback phrases for common student writing patterns.
67	Intervention: Name the Thinking	An intervention activity for students who need reteaching.
68	Embedded Checks & Student Support	Embedded formative checks and student support strategies woven throughout the lesson.
69	Student Support Quick Reference	A quick-reference card summarizing support strategies for struggling students.
70	Enrichment: Connect Across Texts	An enrichment activity for students who demonstrate mastery early.

Part XV: Additional Writing Opportunities

#	Section Title	Overview
71	Additional Writing Opportunity: Plan and Draft	An additional writing opportunity: planning and drafting stages.
72	Additional Writing Opportunity: Revise, Edit, and Share	An additional writing opportunity: revising, editing, and sharing.

Part XVI: Engagement & Home

#	Section Title	Overview
73	Auditory Engagement Moments	Moments designed to activate auditory learning through chants, songs, or rhythmic patterns.
74	Pause Points	Strategic pause points for checking understanding or allowing processing time.
75	At-Home Connection	A take-home connection activity extending the module's learning into the family setting.

Part XVII: Student Tracking & Awards

#	Section Title	Overview
76	My Progress Tracker	A student-facing progress tracker for recording and monitoring growth.
77	Student Award	A printable award recognizing student achievement or effort.
78	Student Target	A student-facing target card stating the specific goal in student-friendly language.

Part XVIII: Closure & Reflection

#	Section Title	Overview
79	Teacher Closure Script	The exact closing script the teacher reads at the end of the module.
80	Essential / Overarching Question, Answered	Returns to the essential question from Section 3, with the expected answer.
81	Teacher Reflection	A structured teacher reflection on the module's effectiveness and areas for adjustment.
82	Teacher Artifacts of Effectiveness	A list of artifacts the teacher should collect as evidence of effective instruction.
83	Module Slide Deck Build Sheet	Specifications for building the accompanying slide deck.
84	Virtual / Online Adaptation	Adaptations for virtual or online delivery of the module's lessons.
85	Teacher Reflection (This Module)	A fillable one-page reflection table: what worked, what to change, a favorite moment, students to watch, pacing notes, and open notes.

All modules contain the SAME numbering system across all grade levels. Section 50 is always the GRADUATE Lesson Cycle.